



Community Activities Application for Funding

The Foundation's Community Activity Programme sponsors educational activities in such areas as Sports, the Arts, Languages and Science.

The Foundation welcomes funding applications for educational projects from Thomas's staff, parents, past pupils and local community organizations. For a project to obtain Foundation support, at least 50% of the participating children must attend a local primary school in the neighbourhood of one of the Thomas's group. While there is no standard application form, the Foundation asks that applicants address the following areas in their proposal for funding:

Applicant Information	Project Title, leader, proposed dates, and email address.
General Background	What is the proposed project? What are the overall aims of the project and its specific objectives? How will the children benefit? By what criteria will the success of the project be evaluated? Will links be maintained and/or benefits of the project sustained after the programme finishes?
Participants	Who will benefit from the project? Will any Thomas's pupils participate? Please provide details of the targeted group, e.g. age, skill-level?
Leadership/Staff	Who will oversee, lead and implement the project? What will the staff-to-student ratio be? Will non-Thomas's staff be required and, if so, how will they be sourced? Please affirm that all appropriate child protection procedures will be in place including current extended CRB checks.
Location and Travel Requirements	Where will the activity take place? How will students travel to the site?
Timing/Schedule	What is the proposed schedule, for example date(s), start and end times? What is the order of activities during the day(s)?
Budget	How much money will be required and for what purposes such as salaries, materials, equipment, transportation, food/catering, miscellaneous? It is important to state that submitted costs must be final costs as there is no facility to adjust once budgets have been allocated.
Potential Risks	What is your risk assessment of the project with regard to health and safety? What difficulties, if any do you anticipate?
Miscellaneous	Any other considerations?